

NORTON ST PHILIP PARISH COUNCIL

www.nortonstphilipparishcouncil.co.uk

Chair Ian Hasell, 7 Monmouth Paddock, Norton St Philip, Somerset, BA2 7LA, ianhasell1@gmail.com

Clerk Nicola Duke, April Rise, 81 Studland Park, Westbury, Wiltshire, BA13 3HN, clerk@nortonstphilipparishcouncil.gov.uk

To: All Members of Norton St Philip Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on **Wednesday 8th April 2026** commencing at **7.00 pm** in the Palairret Hall, Norton St Philip for the transaction of the business shown on the agenda below.



Nicola J Duke - Parish Clerk

27th March 2026

Public Participation

The Chairman of the Parish Council will invite members of the public to present their questions, comments and petitions submitted under the Council's Public Participation Procedure at the start of the meeting. *Please note that the Clerk will record the names of those wishing to address the Council together with the subject matter prior to the start of the meeting and each speaker will be permitted 3 minutes in which to address members.* Members are reminded of their obligations under the Code of Conduct.

	AGENDA ITEM
9219	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance.
9220	Declarations of Interest and Dispensations to Participate To receive declarations of interest and dispensations to participate.
9221	Minutes a) To receive and confirm as a correct record the minutes of a Council Meeting held on 11th March 2026 (attached). b) To consider any matters arising from the above meetings (if any).
9222	Council Reports <ul style="list-style-type: none">• The Chairman• Parish Clerk• County Councillors; Dawn Denton and Adam Boyden• Other Reports:

	<ul style="list-style-type: none"> ○ Palairet Hall ○ Church Mead Committee ○ Sustainable Norton St Philip 																											
9223	<p>Planning Applications, Enforcements and Consultations</p> <p>2025/1515/FUL - Land West Of 67 Fortescue Street Norton St Philip Frome - Erection of 8 dwellings including affordable housing. Formation of a 1.1ha area of open space, linking Church Mead with Ponds Country Park, new vehicular accesses and footpath links. Hard and soft landscaping including new planting improvements to the tree belt with Church Mead, ecological and biodiversity enhancements including bat replacement habitat. Car and cycle parking. Associated works – Re-consultation.</p> <p>2026/0421/CLE - Farleigh House Church Farm Lane Farleigh Hungerford - Application for an existing lawful development certificate for use of the existing lawful use of land at Farleigh House – Notification only (determination deadline 18 May 2026).</p> <p>To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>)</p>																											
9224	<p>Financials</p> <ul style="list-style-type: none"> a) Council payments - to approve payments due as listed: b) To receive the Bank Reconciliation Statement March 2026 (to follow on receipt of bank statements). c) Backdated Employee Pension Contributions – to note that £600.70 has been repaid to the Council through the March payroll; the debt has now been cleared and to agree to revert the Standing Order for the salary payments to the revised figure. d) To receive a report from the Clerk regarding the previously resolved transfer of funds to the Public Sector Fund with CCLA (March minutes refer). 																											
	<table border="1"> <tr> <td>N Duke</td> <td>Expenses March 2026</td> <td>£ 52.19</td> </tr> <tr> <td>N Duke</td> <td>Salary March 2026</td> <td>£ 750.54</td> </tr> <tr> <td>Gooding Accounts</td> <td>Payroll fee March</td> <td>£ 20.00</td> </tr> <tr> <td>Devon and Somerset Pension</td> <td>Pension Fund March 2026</td> <td>£ 391.07</td> </tr> <tr> <td>HMRC</td> <td>PAYE/NI March 2026</td> <td>£ 126.56</td> </tr> <tr> <td>M L Cleaning</td> <td>Dog bins March 2026</td> <td>£ 280.00</td> </tr> <tr> <td>Hardington Vale PCC</td> <td>Photocopying</td> <td>£ 91.60</td> </tr> <tr> <td>Cllr Hitchins</td> <td>NP domain name registration</td> <td>£ 19.20</td> </tr> <tr> <td>Rialtas Bus Consultants Ltd</td> <td>Alpha software install/set up</td> <td>£ 346.80</td> </tr> </table>	N Duke	Expenses March 2026	£ 52.19	N Duke	Salary March 2026	£ 750.54	Gooding Accounts	Payroll fee March	£ 20.00	Devon and Somerset Pension	Pension Fund March 2026	£ 391.07	HMRC	PAYE/NI March 2026	£ 126.56	M L Cleaning	Dog bins March 2026	£ 280.00	Hardington Vale PCC	Photocopying	£ 91.60	Cllr Hitchins	NP domain name registration	£ 19.20	Rialtas Bus Consultants Ltd	Alpha software install/set up	£ 346.80
N Duke	Expenses March 2026	£ 52.19																										
N Duke	Salary March 2026	£ 750.54																										
Gooding Accounts	Payroll fee March	£ 20.00																										
Devon and Somerset Pension	Pension Fund March 2026	£ 391.07																										
HMRC	PAYE/NI March 2026	£ 126.56																										
M L Cleaning	Dog bins March 2026	£ 280.00																										
Hardington Vale PCC	Photocopying	£ 91.60																										
Cllr Hitchins	NP domain name registration	£ 19.20																										
Rialtas Bus Consultants Ltd	Alpha software install/set up	£ 346.80																										

9225	Neighbourhood Plan To receive any available updates.
9226	Traffic Action Group, Highways and Footpaths To receive any available updates and reports.
9227	Correspondence None at time of issue.
9228	Parish News To agree any items for inclusion in the next edition of Parish News.
9229	Meeting schedule Wednesday 6 th May 2026 – The Palairet Hall, NSP: Annual Parish Meeting – 7.00 pm. Annual Council Meeting – 7.30 pm.