

NORTON ST PHILIP PARISH COUNCIL

www.nortonstphilipparishcouncil.co.uk

Clerk Nicola Duke, April Rise, 81 Studland Park, Westbury, Wiltshire, BA13 3HN, clerk@nortonstphilipparishcouncil.gov.uk

To: All Members of Norton St Philip Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on **Wednesday 9th September 2026** commencing at **7.00 pm** in the Palaiet Hall, Norton St Philip for the transaction of the business shown on the agenda below.



Nicola J Duke - Parish Clerk

4th September 2026

Public Participation

The Chair of the Parish Council will invite members of the public to present their questions, comments and petitions submitted under the Council's Public Participation Procedure at the start of the meeting. *Please note that the Clerk will record the names of those wishing to address the Council together with the subject matter prior to the start of the meeting and each speaker will be permitted 3 minutes in which to address members.* Members are reminded of their obligations under the Code of Conduct.

	AGENDA ITEM
9272	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance.
9273	Declarations of Interest and Dispensations to Participate To receive declarations of interest and dispensations to participate.
9274	Minutes a) To receive and confirm as a correct record the minutes of a Parish Council Meeting held on 8th July 2026 (attached). b) To consider any matters arising from the above meetings (if any).
9275	Co-option of a Parish Councillor (Co-option Procedure attached) In accordance with the Local Elections (Parishes and Communities) Rules 1986 SI 1986/2215 r 8 (3) to co-opt a Parish Councillor.
9276	Council Reports • The Chair

	• Parish Clerk • County Councillors; Dawn Denton and Adam Boyden • Other Reports: ○ Palairet Hall including appointment of Council representative to the PH Management Committee ○ Church Mead Committee ○ Sustainable Norton St Philip
9277	Planning Applications, Enforcements and Consultations 2026/1519/FUL - Wick Farm Trowbridge Road Farleigh Hungerford Frome Somerset - The erection of 6 no. glamping pods (Sui Generis) and associated infrastructure – extension granted until 10th September 2026. 2026/1337/LBC - The Cottage Church Street Norton St Philip Bath Somerset - Treatment for Common Furniture Beetle and Death Watch Beetle infestation in oak ceiling beams on first and second floors – to retrospectively approve the Support comment lodged in the summer recess. 2026/1654/FUL - Bath Rugby Club Farleigh House Church Farm Lane Farleigh Hungerford - Temporary erection of a training marquee for a period of five years. To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>)
9278	Financials a) Council payments - to approve payments due as listed: b) To receive the Bank Reconciliation Statements August 2026 (attached). c) To receive and note the list of Council Reserves and Budget Report (attached). d) To receive a report from the Clerk regarding the agreed transfer of funds to the CCLA Public Sector Deposit Fund (previous minutes refer).

	<table><tr><td>N Duke</td><td>Expenses August and Sept 2026</td><td>£ 104.38</td></tr><tr><td>N Duke</td><td>Salary July and August 2026</td><td>£ 2,655.40</td></tr><tr><td>Gooding Accounts</td><td>Payroll fee July and August</td><td>£ 40.00</td></tr><tr><td>Devon and Somerset Pension</td><td>Pension Fund July/ August 2026</td><td>£ 775.66</td></tr><tr><td>HMRC</td><td>PAYE/NI July and August 2026</td><td>£ 738.94</td></tr><tr><td>ML Cleaning Solutions</td><td>CMC Dog bins</td><td>£ 280.00</td></tr><tr><td>Rialtas Business Solutions</td><td>Annual Alpha software licence</td><td>£ 252.00</td></tr><tr><td>Vision ICT</td><td>Website hosting 2026-27</td><td>£ 263.23</td></tr><tr><td>RoSPA Play Safety Ltd</td><td>Annual play area inspection</td><td>£ 114.00</td></tr><tr><td>SCRAPP</td><td>Annual membership fee</td><td>£ 150.00</td></tr></table>	N Duke	Expenses August and Sept 2026	£ 104.38	N Duke	Salary July and August 2026	£ 2,655.40	Gooding Accounts	Payroll fee July and August	£ 40.00	Devon and Somerset Pension	Pension Fund July/ August 2026	£ 775.66	HMRC	PAYE/NI July and August 2026	£ 738.94	ML Cleaning Solutions	CMC Dog bins	£ 280.00	Rialtas Business Solutions	Annual Alpha software licence	£ 252.00	Vision ICT	Website hosting 2026-27	£ 263.23	RoSPA Play Safety Ltd	Annual play area inspection	£ 114.00	SCRAPP	Annual membership fee	£ 150.00
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9279	Neighbourhood Plan To receive any available updates.																														
9280	Somerset Council Local Plan To receive any available updates or reports.																														
9281	Traffic Action Group, Highways and Footpaths To receive any available updates and reports, including: a) Consideration of the purchase of a village mower for use on footpaths and Church Mead – Clerk to report. b) Consideration of the purchase of an Air Pollution monitor – Cllr Fox to report c) Consideration of the purchase of a new Speed Indicator Device for Bath Road (previous minutes refer) d) Update on the progress for the footpath route inside Castle Wall in Farleigh Hungerford – Clerk to report.																														
9282	Norton St Philip Water Recycling Centre, Wellow Lane, BA2 7NB To consider proposals for essential improvements to the Norton St Philip Sewage Treatment Works, off Wellow Lane, BA2 7NB – initial correspondence attached, further information to follow on receipt.																														
9283	Correspondence - None at time of issue.																														
9284	Parish News - To agree any items for inclusion in the next edition of Parish News.																														
9285	Meeting schedule Wednesday 14 th October 2026 – The Old School Room, Farleigh Hungerford.																														