

NORTON ST PHILIP PARISH COUNCIL

www.nortonstphilipparishcouncil.co.uk

Chair Ian Hasell, 7 Monmouth Paddock, Norton St Philip, Somerset, BA2 7LA, ianhasell1@gmail.com

Clerk Nicola Duke, April Rise, 81 Studland Park, Westbury, Wiltshire, BA13 3HN, clerk@nortonstphilipparishcouncil.gov.uk

To: All Members of Norton St Philip Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on **Wednesday 12th November 2025** commencing at **7.00 pm** in the Palairret Hall, Norton St Philip for the transaction of the business shown on the agenda below.



Nicola J Duke - Parish Clerk

7th November 2025

Public Participation

The Chairman of the Parish Council will invite members of the public to present their questions, comments and petitions submitted under the Council's Public Participation Procedure at the start of the meeting. *Please note that the Clerk will record the names of those wishing to address the Council together with the subject matter prior to the start of the meeting and each speaker will be permitted 3 minutes in which to address members.* Members are reminded of their obligations under the Code of Conduct.

	AGENDA ITEM
9153	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance.
9154	Declarations of Interest and Dispensations to Participate To receive declarations of interest and dispensations to participate.
9155	Minutes a) To receive and confirm as a correct record the minutes of a Council Meeting held on 8th October 2025 (attached). b) To consider any matters arising from the above meetings (if any).
9156	Council Reports • The Chairman • Parish Clerk • County Councillors; Dawn Denton and Adam Boyden • Other Reports: ○ Palairret Hall

	○ Church Mead Committee ○ Sustainable Norton St Philip
9157	Planning Applications 2025/1810/LBC - Brewery House North Street Norton St Philip Bath Somerset - Installation of an EV Charge Station in garage – Support comment submitted. 2025/1729/FUL - Mayfield Frome Road Norton St Philip Frome Somerset - Erection of a two storey house & garage/store with variations to previously consented application ref: 2024/0461/FUL (Retrospective) – Support comment submitted. 2025/1862/TCA - 8 Monmouth Paddock Norton St Philip Frome Somerset BA2 7LA - Norway Maple (T1) - Fell. Cherry (T2 - T4) - Reduce by 1m & reshape. Alder (T5) - Reduce by 1m & reshape – Notification only – Support comment submitted. 2025/1572/FUL - Brownshutters Farm Airfield Farleigh Road Norton St Philip Bath - The erection of 1 no. aircraft shed for aircraft storage & associated equipment. (Retrospective) – Objection comment submitted. 2025/1831/LBC - The Gables High Street Norton St Philip Frome Somerset - Retrospective permission for minor ground floor and first floor alterations – Support comment submitted. 2025/1515/FUL - Land West Of 67 Fortescue Street Norton St Philip Frome - Erection of 8 dwellings including affordable housing. Formation of a 1.1ha area of open space, linking Church Mead with Ponds Country Park, new vehicular accesses and footpath links. Hard and soft landscaping including new planting improvements to the tree belt with Church Mead, ecological and biodiversity enhancements including bat replacement habitat. Car and cycle parking – To receive and note updates, Chair to report. To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>)
9158	Financials (Reports to follow on receipt of bank statements) a) Council payments - to approve payments due as listed: b) To receive the Bank Reconciliation Statement October 2025 c) To approve for release via bank payment the backdated Pension Contributions 2021 to 2025 (previously approved)- Clerk to report d) To approve for release the annual grant for the Old School Room Farleigh Hungerford in the amount of £300.

	<table><tr><td>N Duke</td><td>Expenses October 2025</td><td>£ 52.19</td></tr><tr><td>Gooding Accounts</td><td>Payroll fee October</td><td>£ 20.00</td></tr><tr><td>Devon and Somerset Pension</td><td>Pension Fund October</td><td>£ 378.93</td></tr><tr><td>HMRC</td><td>PAYE/NI October 2025</td><td>£ 228.30</td></tr><tr><td>N Duke</td><td>Balancing pay October 2025</td><td>£ 15.21</td></tr><tr><td>M L Cleaning</td><td>Dog bins October 2025</td><td>£ tbc</td></tr><tr><td>Old School Room, FH</td><td>Hall hire October 2025</td><td>£ 20.00</td></tr><tr><td>SALC</td><td>Member training events</td><td>£ 95.00</td></tr><tr><td>Hardington Vale PCC</td><td>Photocopying</td><td>£ 5.60</td></tr><tr><td>Harris and Harris Solicitors</td><td>Dead of Easement CMC</td><td>£ 1,901.60</td></tr></table>	N Duke	Expenses October 2025	£ 52.19	Gooding Accounts	Payroll fee October	£ 20.00	Devon and Somerset Pension	Pension Fund October	£ 378.93	HMRC	PAYE/NI October 2025	£ 228.30	N Duke	Balancing pay October 2025	£ 15.21	M L Cleaning	Dog bins October 2025	£ tbc	Old School Room, FH	Hall hire October 2025	£ 20.00	SALC	Member training events	£ 95.00	Hardington Vale PCC	Photocopying	£ 5.60	Harris and Harris Solicitors	Dead of Easement CMC	£ 1,901.60
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9159	Grants and SLA Applications 2026-2027 To receive and consider applications received to date for the financial year 2026-27 as listed and attached: a) Church Mead Committee b) Palairt Hall Management Committee c) Farleigh Hungerford Village Hall Society d) Friends of St Leonards Church, Farleigh Hungerford																														
9160	S106 Expressions of Interest To finalise the Council’s views on previously considered Expressions of Interest pertaining to the draw down of s106 funds held at Somerset Council and agree any progressions required (October minutes refer).																														
9161	Traffic Action Group, Highways and Footpaths To receive any available updates on the work of the Traffic Action Group.																														
9162	Neighbourhood Plan for Norton St Philip To receive any available update on the Neighbourhood Plan following the Referendum and the Judicial Review challenge and consider for approval any action required – Chair to report.																														
9163	Correspondence None at time of issue.																														
9164	Parish News To agree any items for inclusion in the next edition of Parish News.																														

9165	Meeting schedule Wednesday 10 th December 2025 – The Palairet Hall, Norton St Philip.
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