

NORTON ST PHILIP PARISH COUNCIL

www.nortonstphilipparishcouncil.co.uk

Chair Ian Hasell, 7 Monmouth Paddock, Norton St Philip, Somerset, BA2 7LA, ianhasell1@gmail.com

Clerk Nicola Duke, April Rise, 81 Studland Park, Westbury, Wiltshire, BA13 3HN, clerk@nortonstphilipparishcouncil.gov.uk

To: All Members of Norton St Philip Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on **Wednesday 10th September 2025** commencing at **7.00 pm** in the Palairret Hall, Norton St Philip for the transaction of the business shown on the agenda below.

N. Duke

Nicola J Duke - Parish Clerk

5th September 2025

Public Participation

The Chairman of the Parish Council will invite members of the public to present their questions, comments and petitions submitted under the Council's Public Participation Procedure at the start of the meeting. *Please note that the Clerk will record the names of those wishing to address the Council together with the subject matter prior to the start of the meeting and each speaker will be permitted 3 minutes in which to address members.* Members are reminded of their obligations under the Code of Conduct.

	AGENDA ITEM
9129	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance.
9130	Declarations of Interest and Dispensations to Participate To receive declarations of interest and dispensations to participate.
9131	Minutes a) To receive and confirm as a correct record the minutes of a Council Meeting held on 9th July 2025 (attached). b) To consider any matters arising from the above meetings (if any).
9132	Council Reports <ul style="list-style-type: none">• The Chairman• Parish Clerk• County Councillors; Dawn Denton and Adam Boyden• Other Reports:<ul style="list-style-type: none">○ Palairret Hall

	<ul style="list-style-type: none"> ○ Church Mead Committee ○ Sustainable Norton St Philip
9133	<p>Planning Applications</p> <p>To note the below planning applications received during the summer recess and retrospectively approve the comments submitted by the PC, given that the LPA no longer offer extensions for comments:</p> <p>2024/0997/FUL - The Mill House Wellow Lane Norton St Philip Bath Somerset - Change of Use of Agricultural Land to Residential Garden Curtilage (Use Class C3), erection of car port and new vehicular access – Support.</p> <p>2025/1335/TCA - Dunkerton Church Street Norton St Philip Frome Somerset - Works/Felling Trees in a CA – No Objection.</p> <p>2025/1352/TCA - Ranmore Cottage Town End Norton St Philip Frome Somerset - Works/Felling Trees in a CA – No Objection.</p> <p>2025/1373/LBC -Fairfield Cottage Bell Hill Norton St Philip Frome Somerset - Installation of replacement boiler flue (Retrospective) – No Objection.</p> <p>2025/1392/TCA - Grafton House High Street Norton St Philip Frome Somerset - Works/Felling Trees in a CA – No Objection.</p> <p>2025/1460/LBC - Cherry Cottage North Street Norton St Philip Frome Somerset - Internal modifications, repairs and structurally necessary alterations. Replacement windows to side elevation, replacement rooflights and repainted front door - Support.</p> <p>2025/1282/HSE - 2 Hawkesmead Close Norton St Philip Frome Somerset BA2 7PP - Loft conversion to main house plus garage loft conversion to create home office space - Support.</p> <p>To receive and consider planning applications received after the summer recess as listed:</p> <p>2025/1515/FUL - Land West Of 67 Fortescue Street Norton St Philip Frome - Erection of 8 dwellings including affordable housing. Formation of a 1.1ha area of open space, linking Church Mead with Ponds Country Park, new vehicular accesses and footpath links. Hard and soft landscaping including new planting improvements to the tree belt with Church Mead, ecological and biodiversity enhancements including bat replacement habitat. Car and cycle parking.</p> <p>To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>)</p> <p>Tree Preservation Order</p>

	To note the TPO request sent to SC for the Tree Belt at the Laverton Triangle (previously circulated).																																							
9134	<p>Financials (Report attached)</p> <ul style="list-style-type: none"> a) Council payments - to approve payments due as listed: b) To receive the Bank Reconciliation Statement August 2025 (to follow on receipt of bank statements) c) To receive and note the External Audit report y/e 31 March 2025 d) To note the receipt of £60 for an NSP Guided Walk – Chair to report e) To approve the release of the annual grant (budgeted) in the amount of £1,200 for Hardington Vale PCC. 																																							
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9135	<p>Parish Council Projects</p> <ul style="list-style-type: none"> a) To receive and note information from the Church Mead Committee regarding an expression of interest bid to the S106 fund for NSP. b) To receive an update from Harris and Harris solicitors regarding the Deed of Easement for Church Mead and the Old Vicarage. c) To receive and consider information relating to the provision of additional defibrillators in the parish. 																																							
9136	<p>Traffic Action Group, Highways and Footpaths</p> <ul style="list-style-type: none"> a) To receive any available updates on the work of the Traffic Action Group. b) To receive and consider a previously circulated report from the PCSO regarding parking issues on Bell Hill. 																																							

9137	<p>Neighbourhood Plan for Norton St Philip</p> <p>To receive an update on the Neighbourhood Plan following the Referendum and the Judicial Review challenge (all documents previously circulated).</p>
9138	<p>Correspondence</p> <p>Somerset Council re: Parish Preparedness Survey (information attached).</p>
9139	<p>Parish News</p> <p>To agree any items for inclusion in the next edition of Parish News and to note that the September edition erroneously included the copy submitted for March 2025.</p>
9140	<p>Meeting schedule</p> <p>Wednesday 8th October 2025 – The Old School Room, Farleigh Hungerford.</p>