

NORTON ST PHILIP PARISH COUNCIL

www.nortonstphilipparishcouncil.co.uk

Chair Ian Hasell, 7 Monmouth Paddock, Norton St Philip, Somerset, BA2 7LA, ianhasell1@gmail.com

Clerk Nicola Duke, April Rise, 81 Studland Park, Westbury, Wiltshire, BA13 3HN, clerk@nortonstphilipparishcouncil.gov.uk

To: All Members of Norton St Philip Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on **Wednesday 12th March 2025** commencing at **7.00 pm** in the Palairet Hall, Norton St Philip for the transaction of the business shown on the agenda below.



Nicola J Duke - Parish Clerk

6th March 2025

Public Participation

The Chairman of the Parish Council will invite members of the public to present their questions, comments and petitions submitted under the Council's Public Participation Procedure at the start of the meeting. *Please note that the Clerk will record the names of those wishing to address the Council together with the subject matter prior to the start of the meeting and each speaker will be permitted 3 minutes in which to address members.* Members are reminded of their obligations under the Code of Conduct.

	AGENDA ITEM
9065	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance.
9066	Declarations of Interest and Dispensations to Participate To receive declarations of interest and dispensations to participate.
9067	Minutes <ul style="list-style-type: none">a) To receive and confirm as a correct record the minutes of a meeting of the Parish Council held on 12th February 2025 (attached).b) To consider any matters arising from the above meetings (if any).
9068	Council Reports <ul style="list-style-type: none">• The Chairman• Parish Clerk• County Councillors; Dawn Denton and Adam Boyden• Other Reports:<ul style="list-style-type: none">○ Palairet Hall

	<ul style="list-style-type: none">○ Church Mead Committee○ Sustainable Norton St Philip																								
9069	<p>Planning Applications, Matters and Appeals</p> <p>2023/1918/FUL – Bell Hill Garage, Bell Hill, Norton St Philip, Bath, Somerset – Demolition of existing garage buildings; erection of 9no dwellings, cottage extension; erection of new commercial garage building (sui generis); and associated access, landscaping and drainage works) additional information received 19th November 2024 – Reconsult.</p> <p>2025/0285/HSE -Hillside Cottage Farm Church Farm Lane Farleigh Hungerford Frome Somerset - Erection of first floor rear extension and re-model of ground floor</p> <p>To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>)</p> <p>Planning Matters</p> <p>To receive an update on a report made to Wiltshire Council relating to light pollution Pomeroy Lane, Wingfield– Clerk to report, February minutes refer.</p> <p>Planning Appeal Decisions</p> <p>APP/E/3335/X/23/3333867 – Pennys Peace Cottage, Mackley Lane, Norton St Philip, BA2 7NL – 2023/1212/CLE – Application for a certificate of lawful use or development – Appeal allowed (information previously circulated).</p>																								
9070	<p>Financials</p> <ul style="list-style-type: none">a) Council payments - to approve payments due as listed:b) To receive the Bank Reconciliation Statement February 2025 (to follow on receipt of bank statement)c) To receive the predicted out turn budget and Financial Position Statement March 2025 (to follow)d) To receive an update on the bank switch from NatWest to Unity Bank. <table><tr><td>N Duke</td><td>Expenses March 2025</td><td>£ 55.59</td></tr><tr><td>Gooding Accounts</td><td>Payroll fee January/February</td><td>£ 40.00</td></tr><tr><td>Devon and Somerset Pension</td><td>Pension Fund contributions Feb</td><td>£ 378.98</td></tr><tr><td>HMRC</td><td>PAYE/NI February 2025</td><td>£ 156.29</td></tr><tr><td>N Duke</td><td>Balancing pay February 2025</td><td>£ 28.81</td></tr><tr><td>Cllr Hitchins</td><td>Reimburse CMC path materials</td><td>£ 324.00</td></tr><tr><td>Hardington Vale PCC</td><td>Copying TAG survey</td><td>£ 98.00</td></tr><tr><td>Frome Area Building Supplies</td><td>CMC path materials</td><td>£ 1632.96</td></tr></table>	N Duke	Expenses March 2025	£ 55.59	Gooding Accounts	Payroll fee January/February	£ 40.00	Devon and Somerset Pension	Pension Fund contributions Feb	£ 378.98	HMRC	PAYE/NI February 2025	£ 156.29	N Duke	Balancing pay February 2025	£ 28.81	Cllr Hitchins	Reimburse CMC path materials	£ 324.00	Hardington Vale PCC	Copying TAG survey	£ 98.00	Frome Area Building Supplies	CMC path materials	£ 1632.96
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9071	<p>Parish Council Accounts year ending 31st March 2025</p> <p>To address administrative tasks relating to the preparation and submission of the accounts year ending 31st March 2025 including:</p> <ul style="list-style-type: none"> a) Review of the Fixed Asset Register (attached) b) Review of Council Reserves (to follow with financial reports) c) Appointment of payroll provider for financial year 2025-26 – Clerk to report d) To consider for adoption the draft NSP Publication Scheme (attached) e) To consider for adoption the draft NSP Investment Policy (attached)
9072	<p>Traffic Action Group, Highways and Footpaths</p> <p>To receive any available updates on the work of the Traffic Action Group.</p>
9073	<p>Neighbourhood Plan for Norton St Philip</p> <p>Following the conclusion of the Regulation 16 consultation and publication of the responses received; to consider what additional information, if any, to send to the Examiner.</p>
9074	<p>Mendip Local Plan Part II - Limited Update - Hearing sessions</p> <p>To receive a report from the Chairman on the hearing sessions scheduled for 11-14 March 2025.</p>
9075	<p>Developer monies S106/Unilateral Undertaking, Longmead Close</p> <p>To receive and note additional information received from SC regarding s106 monies and agree appropriate next steps.</p>
9076	<p>Correspondence</p> <p>None at time of issue.</p>
9077	<p>Parish News</p> <p>To agree any items for inclusion in the next edition of Parish News.</p>
9078	<p>Meeting schedule</p> <p>Wednesday 9th April 2025 – Old School Room, Farleigh Hungerford</p>