

NORTON ST PHILIP PARISH COUNCIL

www.nortonstphilipparishcouncil.co.uk

Chair Ian Hasell, 7 Monmouth Paddock, Norton St Philip, Somerset, BA2 7LA, ianhasell1@gmail.com

Clerk Nicola Duke, April Rise, 81 Studland Park, Westbury, Wiltshire, BA13 3HN, clerk@nortonstphilipparishcouncil.gov.uk

To: All Members of Norton St Philip Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on **Wednesday 12th February 2025** commencing at **7.00 pm** in the Palaiet Hall, Norton St Philip for the transaction of the business shown on the agenda below.



Nicola J Duke - Parish Clerk

6th February 2025

Public Participation

The Chairman of the Parish Council will invite members of the public to present their questions, comments and petitions submitted under the Council's Public Participation Procedure at the start of the meeting. *Please note that the Clerk will record the names of those wishing to address the Council together with the subject matter prior to the start of the meeting and each speaker will be permitted 3 minutes in which to address members.* Members are reminded of their obligations under the Code of Conduct.

	AGENDA ITEM
9049	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance.
9050	Declarations of Interest and Dispensations to Participate To receive declarations of interest and dispensations to participate.
9051	Minutes <ul style="list-style-type: none">a) To receive and confirm as a correct record the minutes of a meeting of the Parish Council held on 8th January 2025 (attached).b) To consider any matters arising from the above meetings (if any).
9052	Council Reports <ul style="list-style-type: none">• The Chairman• Parish Clerk• County Councillors; Dawn Denton and Adam Boyden• Other Reports:<ul style="list-style-type: none">○ Palaiet Hall

	<ul style="list-style-type: none"> ○ Church Mead Committee ○ Sustainable Norton St Philip
9053	<p>Planning Applications, Matters and Appeals</p> <p>2025/0033/TCA - Ringwell Cottage Ringwell Lane Norton St Philip Frome Somerset - Works/Felling Trees in a CA – Notification only.</p> <p>2025/0116/VRC - Mount Pleasant Farm Wells Road Norton St Philip Frome Somerset - Vary of conditions - 2 (Plans List) and 4 (European Protected Species Mitigation Licence) of Planning Consent 2021/2629/FUL (Demolition of cattle barn, conversion and extension to byre to form holiday-let; conversion and extension to stables to dual use residential annex and holiday let; conversion, extension and alterations to hay barn, dairy, threshing barn and north range for use as studio and ancillary accommodation; erection of northeast link; creation of natural swimming pool and associated changing rooms; erection of greenhouse and potting shed; along with hard and soft landscaping works)</p> <p>2025/0139/TCA - 6 Monmouth Paddock Norton St Philip Frome Somerset BA2 7LA - Works/Felling Trees in a CA – Notification only.</p> <p>2025/0152/LBC - Brewery House North Street Norton St Philip Frome Somerset - Proposed repair works to timber door, sash windows. Removal of partition walls internally and general repairs and improvements.</p> <p>To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>)</p> <p>Planning Matters To receive a report relating to light pollution Pomeroy Lane, Wingfield and decide what action, if any, to take – Cllr Murfitt to report.</p> <p>Planning Appeals Planning Appeals APP/E3335/W/24/3338939 , APP/E3335/W/24/3337357 & APP/E3335/W/24/3337232 (2023/0640/FUL, 2023/0643/FUL & 2023/0644/FUL) -Fortescue Fields – to note the previously circulated determination from PINS that the above listed appeals are dismissed.</p>

9054	<p>Financials</p> <p>a) Council payments - to approve payments due as listed: b) To receive the Bank Reconciliation Statement January 2025 (to follow on receipt of bank statement)</p> <table><tr><td>N Duke</td><td>Expenses February 2025</td><td>£ 50.65</td></tr><tr><td>Gooding Accounts</td><td>Payroll fee January</td><td>£ 20.00</td></tr><tr><td>Devon and Somerset Pension</td><td>Pension Fund contributions Jan</td><td>£ 367.18</td></tr><tr><td>HMRC</td><td>PAYE/NI January 2025</td><td>£ 139.08</td></tr><tr><td>Elan City UK</td><td>Radar speed signs</td><td>£ 5014.78</td></tr><tr><td>Cllr Hasell</td><td>Chairs expenses – paper</td><td>£ 24.97</td></tr><tr><td>J D Leber Stonemasonry</td><td>Install 2 x traffic safety signs</td><td>£ 150.00</td></tr><tr><td>Michael Walker</td><td>Repair of fence Fortescue Fields</td><td>£ 157.00</td></tr><tr><td>Sutcliffe Play South West</td><td>CMC Cradle seat caps</td><td>£ 7.97</td></tr><tr><td>Cllr Hitchins</td><td>Reimburse grit bin</td><td>£ 131.94</td></tr><tr><td>Cllr Hitchins</td><td>Reimburse posts for SIDS</td><td>£ 427.87</td></tr><tr><td>Cllr Hitchins</td><td>Reimburse upgrade NP website</td><td>£ 86.40</td></tr><tr><td>Cllr Hitchins</td><td>Reimburse costs SID installs</td><td>£ 63.24</td></tr><tr><td>Frome Area Building Supplies</td><td>Footpath materials CMC</td><td>£ 1459.20</td></tr></table>	N Duke	Expenses February 2025	£ 50.65	Gooding Accounts	Payroll fee January	£ 20.00	Devon and Somerset Pension	Pension Fund contributions Jan	£ 367.18	HMRC	PAYE/NI January 2025	£ 139.08	Elan City UK	Radar speed signs	£ 5014.78	Cllr Hasell	Chairs expenses – paper	£ 24.97	J D Leber Stonemasonry	Install 2 x traffic safety signs	£ 150.00	Michael Walker	Repair of fence Fortescue Fields	£ 157.00	Sutcliffe Play South West	CMC Cradle seat caps	£ 7.97	Cllr Hitchins	Reimburse grit bin	£ 131.94	Cllr Hitchins	Reimburse posts for SIDS	£ 427.87	Cllr Hitchins	Reimburse upgrade NP website	£ 86.40	Cllr Hitchins	Reimburse costs SID installs	£ 63.24	Frome Area Building Supplies	Footpath materials CMC	£ 1459.20
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9055	<p>Governance Documents</p> <p>a) To receive and consider for adoption the updated Model Financial Regulations – copy attached, Clerk to report. b) To receive and consider for approval Risk Documents for 2025 (copies attached).</p>																																										
9056	<p>Strengthening the standards and conduct framework consultation - sector survey</p> <p>To note the recently issued consultation from The Ministry of Housing, Communities and Local Government (MHCLG) on strengthening the standards and conduct framework for local authorities (including parish and town councils) in England and to consider any proposed consultation response issued by the National Association of Local Councils (NALC) – information attached.</p>																																										
9057	<p>Traffic Action Group, Highways and Footpaths</p> <p>To receive any available updates on the work of the Traffic Action Group.</p>																																										
9058	<p>Somerset Rivers Authority re: SRA Community Flood Action Fund</p> <p>To agree any applications to be made to the Fund (previously circulated, January minutes refer) – deadline for applications 20th February 2025.</p>																																										
9059	<p>Neighbourhood Plan for Norton St Philip</p> <p>Following the conclusion of the Regulation 16 consultation and publication of the</p>																																										

	responses received; to consider the appointment of Intelligent Plans and Examinations (IPE) Limited to review the PC's proposed response to the Neighbourhood Plan Reg 16 responses.
9060	Mendip Local Plan Part II - Limited Update - Hearing sessions To note the previously circulated information notifying the PC of the Appointment of Inspector Clive Coyne for the Local Plan Examination and the dates set for the hearing sessions; and for the PC to agree the process for the submission of a Hearing statement and confirm which sessions to attend.
9061	Developer monies S106/Unilateral Undertaking, Longmead Close To receive and note information from SC regarding s106 monies held and agree what further information, if any, is required to enable the PC to begin project planning.
9062	Correspondence None at time of issue.
9063	Parish News To agree any items for inclusion in the next edition of Parish News.
9064	Meeting schedule Wednesday 12 th March 2025 – Palairret Hall, Norton St Philip