

NORTON ST PHILIP PARISH COUNCIL

www.nortonstphilipparishcouncil.co.uk

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Clerk Nicola Duke, April Rise, 81 Studland Park, Westbury, Wiltshire, BA13 3HN, clerk@nortonstphilipparishcouncil.gov.uk

To: All Members of Norton St Philip Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on **Wednesday 8th January 2025** commencing at **7.00 pm** in the Palaiet Hall, Norton St Philip for the transaction of the business shown on the agenda below.



Nicola J Duke - Parish Clerk

2nd January 2025

Public Participation

The Chairman of the Parish Council will invite members of the public to present their questions, comments and petitions submitted under the Council's Public Participation Procedure at the start of the meeting. *Please note that the Clerk will record the names of those wishing to address the Council together with the subject matter prior to the start of the meeting and each speaker will be permitted 3 minutes in which to address members.* Members are reminded of their obligations under the Code of Conduct.

	AGENDA ITEM
9033	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance.
9034	Declarations of Interest and Dispensations to Participate To receive declarations of interest and dispensations to participate.
9035	Minutes <ul style="list-style-type: none">a) To receive and confirm as a correct record the minutes of a meeting of the Parish Council held on 11th December 2024 (attached).b) To consider any matters arising from the above meetings (if any).
9036	Council Reports <ul style="list-style-type: none">• The Chairman• Parish Clerk• County Councillors; Dawn Denton and Adam Boyden• Other Reports:<ul style="list-style-type: none">○ Palaiet Hall

	<ul style="list-style-type: none">○ Church Mead Committee○ Sustainable Norton St Philip												
9037	<p>Planning Applications, Appeals and Consultations None at time of issue.</p> <p>To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>)</p> <p>Planning Appeals Planning Appeals APP/E3335/W/24/3338939 , APP/E3335/W/24/3337357 & APP/E3335/W/24/3337232 (2023/0640/FUL, 2023/0643/FUL & 2023/0644/FUL) -Fortescue Fields – to receive any available updates on the above appeals.</p>												
9038	<p>Consultations To consider the Parish Council’s responses to SC’s Planning Validation Checklist consultation – deadline for comment 10th January 2025 (information previously circulated; referred from December PC meeting).</p>												
9039	<p>Financials</p> <p>a) Council payments - to approve payments due as listed: b) To receive the Bank Reconciliation Statement December 2024 (to follow on receipt of bank statement)</p> <table><tr><td>N Duke</td><td>Expenses January 2025</td><td>£ 50.65</td></tr><tr><td>Gooding Accounts</td><td>Payroll fee December</td><td>£ 20.00</td></tr><tr><td>Devon and Somerset Pension</td><td>Pension Fund contributions Dec</td><td>£ 367.18</td></tr><tr><td>HMRC</td><td>PAYE/NI December 2024</td><td>£ 139.08</td></tr></table>	N Duke	Expenses January 2025	£ 50.65	Gooding Accounts	Payroll fee December	£ 20.00	Devon and Somerset Pension	Pension Fund contributions Dec	£ 367.18	HMRC	PAYE/NI December 2024	£ 139.08
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9040	<p>Parish Council Budget and Precept 2025/2026 (information attached)</p> <p>a) To review the Council’s Earmarked Reserves as at December 2024 b) To review the level of General Reserve as at December 2024 c) To receive and consider the draft budget for 2025-2026 and to: a. Agree any adjustments required to the General Reserve b. Set the revenue budget for 2025-26 c. Agree any capital allocations required for 20205-26 d) To set the Council’s precept for 2025-26</p>												
9041	<p>Traffic Action Group, Highways and Footpaths To receive any available updates on the work of the Traffic Action Group.</p>												

9042	Somerset Rivers Authority re: SRA Community Flood Action Fund To consider applying to the Fund (previously circulated, December minutes refer).
9043	Neighbourhood Plan for Norton St Philip To receive any updates following the submission of the Plan to Somerset Council in accordance with Regulation 15 noting the dates for the Regulation 16 consultation - Friday 29th November 2024 to Friday 17th January 2025.
9044	Correspondence <ul style="list-style-type: none"> a) Avon and Somerset Police re: Cancellation of " come meet us events" (previously circulated) b) Anna Sabine MP re: meeting with constituents (previously circulated)
9045	Parish News To agree any items for inclusion in the next edition of Parish News.
9046	Meeting schedule Wednesday 12 th February 2025 – Palairret Hall, Norton St Philip
9047	Confidential Information In view of the confidential nature of the business to be transacted at Agenda Item 9048 members are asked to consider resolving that the press and public be excluded from this part of the meeting. <i>Such a resolution would be in accordance with the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2), which states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies."</i> Reason for exclusion – Staffing Matters
9048	Staffing Matters To receive information from the regarding the national salary award for 2024-25 and to consider the revised salary scales for adoption (information attached).