

NORTON ST PHILIP PARISH COUNCIL

www.nortonstphilipparishcouncil.co.uk

Chair Ian Hasell, 7 Monmouth Paddock, Norton St Philip, Somerset, BA2 7LA, ianhasell1@gmail.com

Clerk Nicola Duke, April Rise, 81 Studland Park, Westbury, Wiltshire, BA13 3HN, clerk@nortonstphilipparishcouncil.gov.uk

To: All Members of Norton St Philip Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on **Wednesday 24th July 2024** commencing at **7.00 pm** in the Palairet Hall, Norton St Philip for the transaction of the business shown on the agenda below.



Nicola J Duke - Parish Clerk

18th July 2024

Public Participation

The Chairman of the Parish Council will invite members of the public to present their questions, comments and petitions submitted under the Council's Public Participation Procedure at the start of the meeting. *Please note that the Clerk will record the names of those wishing to address the Council together with the subject matter prior to the start of the meeting and each speaker will be permitted 3 minutes in which to address members.* Members are reminded of their obligations under the Code of Conduct.

	AGENDA ITEM
8961	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance.
8962	Declarations of Interest and Dispensations to Participate To receive declarations of interest and dispensations to participate.
8963	Minutes a) To receive and confirm as a correct record the minutes of a meeting of the Annual Council Meeting held on 12th June 2024 (attached). b) To consider any matters arising from the above meetings (if any)
8964	Council Reports <ul style="list-style-type: none">• The Chairman• Parish Clerk• County Councillors; Dawn Denton and Adam Boyden• Other Reports:<ul style="list-style-type: none">○ Palairet Hall○ Church Mead Committee

8965	<p>Planning Applications, Appeals and Consultations</p> <p>2024/1114/TCA - Westmead Cottage High Street Norton St Philip Frome Somerset - (T1) Prunus Serrula - Approx 9 metres in height. Reduce by 25% - Notification only.</p> <p>2024/1153/LBC - Church Cottage Vicarage Lane Norton St Philip Frome Somerset - Installation of a new ensuite shower room, replace exterior soil pipe, repair mortar on rear elevation.</p> <p>2024/1154/AGR - Mount Pleasant Farm Wells Road Norton St Philip Somerset - Application for prior notification of an agricultural development: proposed farm track – Notification only.</p> <p>To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>)</p> <p>Mendip Local Plan Part II (Sites and Policies) Limited Update – Consultation on the Submission Policies document (information attached) – to consider the consultation documents and agree the PC’s response.</p> <p>Planning Appeal Hearings To receive a report and update on the Chair following the appeal hearings held on 4th and 5th July 2024 relating to 3338939, 3337357 & 3337232 (2023/0643/FUL, 2023/0640/FUL & 2023/0644/FUL) and to note that the continuation hearing is scheduled for 5th September 2024.</p> <p>New Premises application for: Farleigh Castle Vets MX To receive and consider the new premises application (previously circulated).</p>																														
8966	<p>Financials</p> <ul style="list-style-type: none"> a) Council payments - to approve payments due as listed: b) To receive the Bank Reconciliation Statement June 2024 (attached) c) To receive the Budget Report as at June 2024 (attached) d) To approve for signature the Unity Bank application forms <table border="1" data-bbox="435 1294 1485 1720"> <tr> <td>N Duke</td> <td>Expenses July 2024</td> <td>£51.98</td> </tr> <tr> <td>CPRE</td> <td>Annual subs</td> <td>£74- 98.00</td> </tr> <tr> <td>Phoenix Fireworks</td> <td>CMC Fireworks</td> <td>£4215.76</td> </tr> <tr> <td>Context Planning</td> <td>Professional fees</td> <td>£6000.00</td> </tr> <tr> <td>Microshade Business Systems</td> <td>IT and email hosting annual fees</td> <td>£1097.46</td> </tr> <tr> <td>Gooding Accounts Ltd</td> <td>Payroll fee June and July 2024</td> <td>£40.00</td> </tr> <tr> <td>Cllr Hitchins</td> <td>Reimburse strimmer repair bill</td> <td>£39.30</td> </tr> <tr> <td>Hardington Vale PCC</td> <td>Photocopying parish leaflet</td> <td>£77.00</td> </tr> <tr> <td>Somerset Council Pension Fund</td> <td>Pension contributions May and June</td> <td>£734.36</td> </tr> <tr> <td>HMRC</td> <td>PAYE/NI June</td> <td>£278.56</td> </tr> </table>	N Duke	Expenses July 2024	£51.98	CPRE	Annual subs	£74- 98.00	Phoenix Fireworks	CMC Fireworks	£4215.76	Context Planning	Professional fees	£6000.00	Microshade Business Systems	IT and email hosting annual fees	£1097.46	Gooding Accounts Ltd	Payroll fee June and July 2024	£40.00	Cllr Hitchins	Reimburse strimmer repair bill	£39.30	Hardington Vale PCC	Photocopying parish leaflet	£77.00	Somerset Council Pension Fund	Pension contributions May and June	£734.36	HMRC	PAYE/NI June	£278.56
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8967	<p>Traffic Action Group and Highways</p> <p>To receive any available updates on the work of the Traffic Action including an update on the arrangements for the school crossing patrol.</p>																														

8968	<p>Neighbourhood Plan for Norton St Philip</p> <p>To receive a progress report on the Neighbourhood Plan for NSP.</p>
8969	<p>Asset and Service Devolution</p> <p>To receive information from Somerset Council re: future changes to grounds maintenance and street cleansing provision in the former Mendip District Council area (email attached).</p>
8970	<p>Correspondence</p> <p>To receive and consider the below items of correspondence: Fred Films re: filming in Norton St Philip (further information awaited)</p>
8971	<p>Parish News</p> <p>To agree any items for inclusion in the next edition of Parish News.</p>
8972	<p>Meeting schedule</p> <p>Wednesday 14th August 2024 – Palairet Hall – provisional date, meeting to be convened if required. Wednesday 11th September 2024 – Palairet Hall.</p>
8973	<p>Confidential Information</p> <p>In view of the confidential nature of the business to be transacted at Agenda Item 8974 members are asked to consider resolving that the press and public be excluded from this part of the meeting.</p> <p><i>Such a resolution would be in accordance with the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2), which states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies."</i></p> <p>Reason for exclusion – Staffing Matters</p>
8974	<p>Staffing Matters</p> <p>To receive information from the Somerset Council Pension Fund regarding the level of backdated pension contributions required (previous minutes refer) and consider approval for the associated payments (Staffing Committee to report).</p>