

# NORTON ST PHILIP PARISH COUNCIL

[www.nortonstphilipparishcouncil.co.uk](http://www.nortonstphilipparishcouncil.co.uk)

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Clerk Nicola Duke, April Rise, 81 Studland Park, Westbury, Wiltshire, BA13 3HN, [clerk@nortonstphilipparishcouncil.gov.uk](mailto:clerk@nortonstphilipparishcouncil.gov.uk)

## To: All Members of Norton St Philip Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on **Wednesday 10<sup>th</sup> April 2024** commencing at **7.00 pm** in the Old School Room, Farleigh Hungerford for the transaction of the business shown on the agenda below.



Nicola J Duke - Parish Clerk

4<sup>th</sup> April 2024

### Public Participation

The Chairman of the Parish Council will invite members of the public to present their questions, comments and petitions submitted under the Council's Public Participation Procedure at the start of the meeting. *Please note that the Clerk will record the names of those wishing to address the Council together with the subject matter prior to the start of the meeting and each speaker will be permitted 3 minutes in which to address members.* Members are reminded of their obligations under the Code of Conduct.

	AGENDA ITEM
8917	<b>Apologies for Absence</b> To receive apologies for absence and consider reasons for non-attendance.
8918	<b>Declarations of Interest and Dispensations to Participate</b> To receive declarations of interest and dispensations to participate.
8919	<b>Minutes</b> <b>a)</b> To receive and confirm as a correct record the minutes of a meeting of the Parish Council held on <b>13<sup>th</sup> March 2024</b> (attached). <b>b)</b> To consider any matters arising from the above meetings (if any), including: <b>a.</b> Update on matters relating to the Longmead development (if available)
8920	<b>Council Reports</b> <ul style="list-style-type: none"><li>• The Chairman</li><li>• Parish Clerk including update on banking and pension arrangements</li><li>• County Councillors; Dawn Denton and Adam Boyden</li><li>• Other Reports:<ul style="list-style-type: none"><li>○ Palairt Hall</li><li>○ Church Mead Committee</li><li>○ Parish Path Liaison Officer – Paul Morris</li></ul></li></ul>
8921	<b>Planning Applications, Appeals and Consultations</b>  <b>2024/0461/FUL</b> - Mayfield Frome Road Norton St Philip Frome Somerset - Erection of a replacement dwelling and garage.  <b>Outstanding matters with the Local Planning Authority (Somerset Council)</b>

	<p>To receive an update on any response received from Somerset Council regarding the PC's letter of complaint issued in January 2024 (January, February and March minutes refer) and to decide what further action, if any, to take.</p> <p>To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>)</p>																								
8922	<p><b>Financials</b></p> <p>a) Council expenditure - to approve Council expenditure as listed:  b) To receive the Financial Position Statement March 2024 (attached)  c) To consider the appointment of additional bank signatories  d) To consider the arrangements for the payment of pension fund contributions – Clerk to report</p> <table border="1"> <tr> <td>N Duke</td> <td>Expenses March 2024</td> <td>£ 51.98</td> </tr> <tr> <td>N Duke</td> <td>Balancing pay against SO</td> <td>£ tbc</td> </tr> <tr> <td>HMRC</td> <td>PAYE and NI February and March</td> <td>£ tbc</td> </tr> <tr> <td>CLlr Hasell</td> <td>Stationery expenses</td> <td>£ 30.02</td> </tr> <tr> <td>J L Bryant</td> <td>Dog bins October – March 2023/4</td> <td>£ 1150.00</td> </tr> <tr> <td>Gooding Accounts</td> <td>Pension set up fee</td> <td>£ 45.00</td> </tr> <tr> <td>Trustees of the Palairot Charity</td> <td>Rent for y/e 6/02/2024</td> <td>£ 10.00</td> </tr> <tr> <td>SALC</td> <td>Councillor Training</td> <td>£ 20.00</td> </tr> </table>	N Duke	Expenses March 2024	£ 51.98	N Duke	Balancing pay against SO	£ tbc	HMRC	PAYE and NI February and March	£ tbc	CLlr Hasell	Stationery expenses	£ 30.02	J L Bryant	Dog bins October – March 2023/4	£ 1150.00	Gooding Accounts	Pension set up fee	£ 45.00	Trustees of the Palairot Charity	Rent for y/e 6/02/2024	£ 10.00	SALC	Councillor Training	£ 20.00
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8923	<p><b>Asset and Service Devolution</b></p> <p>To receive any further updates regarding SC's Asset and Service Devolution programme.</p>																								
8924	<p><b>Flooding</b></p> <p>a) To consider the progression of the Flood Plan template (March minutes refer)  b) To receive any updates following the submission of flooding incident reports to Somerset Council (January minutes refer)</p>																								
8925	<p><b>Traffic Action Group</b></p> <p>To receive any available updates on the work of the Traffic Action.</p>																								
8926	<p><b>MDC Local Plan Part II</b></p> <p>To receive and consider a draft outline response to the consultation on the limited update to the LPP2 (information to follow – deadline for response 12<sup>th</sup> April 2024).</p>																								
8927	<p><b>Neighbourhood Plan for Norton St Philip</b></p> <p>To receive any available updates.</p>																								
8928	<p><b>Correspondence</b></p> <p>To receive and consider the below items of correspondence: None at time of issue.</p>																								
8929	<p><b>Parish News</b></p> <p>To agree any items for inclusion in the next edition of Parish News.</p>																								
8930	<p><b>Meeting schedule</b></p> <p>Annual Council Meeting – Wednesday 8<sup>th</sup> May 2024 – 7.00 pm and Annual Parish Meeting – Wednesday 8<sup>th</sup> May 2024 – 7.30 pm. Both meetings to take place in the Palairot Hall.</p>																								