

# NORTON ST PHILIP PARISH COUNCIL

[www.nortonstphilipparishcouncil.co.uk](http://www.nortonstphilipparishcouncil.co.uk)

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## To: All Members of Norton St Philip Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on **Wednesday 14<sup>th</sup> February 2024** commencing at **7.00 pm** in the Palairet Hall, Norton St Philip for the transaction of the business shown on the agenda below.



Nicola J Duke - Parish Clerk

7<sup>th</sup> February 2024

### Public Participation

The Chairman of the Parish Council will invite members of the public to present their questions, comments and petitions submitted under the Council's Public Participation Procedure at the start of the meeting. *Please note that the Clerk will record the names of those wishing to address the Council together with the subject matter prior to the start of the meeting and each speaker will be permitted 3 minutes in which to address members.* Members are reminded of their obligations under the Code of Conduct.

	AGENDA ITEM
8885	<b>Apologies for Absence</b> To receive apologies for absence and consider reasons for non-attendance.
8886	<b>Declarations of Interest and Dispensations to Participate</b> To receive declarations of interest and dispensations to participate.
8887	<b>Minutes</b> <ul style="list-style-type: none"><li>a) To receive and confirm as a correct record the minutes of a meeting of the Parish Council held on <b>10<sup>th</sup> January 2024</b> (attached).</li><li>b) To consider any matters arising from the above meetings (if any), including:<ul style="list-style-type: none"><li>a. Update on matters relating to the Longmead development (if available)</li></ul></li></ul>
8888	<b>Council Reports</b> <ul style="list-style-type: none"><li>• The Chairman</li><li>• Parish Clerk</li><li>• County Councillors; Dawn Denton (previously circulated) and Adam Boyden</li><li>• Other Reports:<ul style="list-style-type: none"><li>○ Palairet Hall</li><li>○ Church Mead Committee</li><li>○ Parish Path Liaison Officer – Paul Morris</li></ul></li></ul>

8889	<p><b>Planning Applications, Appeals and Consultations</b></p> <p><b>2024/0131/HSE</b> - 2 Soho North Street Norton St Philip Frome Somerset - Single-storey rear and side extension and associated works.</p> <p><b>2024/0169/TCA</b> - Lyde Green The Barton Norton St Philip Frome Somerset - G1 - Group of Ash trees - Raise multiple ash trees removing ash die back weakened limbs. T1 - Ash – Fell – Notification only.</p> <p><b>2024/0199/HSE</b> - Harts Forge Town Barton Norton St Philip Frome Somerset -Removal of 2 existing wooden sheds, removal of existing metal &amp; glass greenhouse &amp; replacement with new wooden garage with pitched felted roof 5.4m x 3.8m footprint.</p> <p><b>2024/0082/LBC</b> - The George Inn High Street Norton St Philip Frome Somerset -Lining of 2 no. Chimneystacks.</p> <p><b>Outstanding matters with the Local Planning Authority (Somerset Council)</b> To note receive and response from Somerset Council regarding the PC’s letter of complaint issued in January 2024 (January minutes refer).</p> <p><b>Appeals</b> To note receipt of the appeal decision 2022/2191/PAA Norwood Farm, Bath Road, Norton St Philip – Appeal Allowed (APP/Q3305/W/23/3322556) (previously circulated)</p> <p>To note receipt of information confirming a lodge of an appeal in respect of application 2023/0643/FUL - Fortescue Fields Phase II Norton St Philip Frome – erection of 27 dwellings and to further note that SC’s planning portal states an appeal has been lodged in respect of application 2023/0640/FUL - Land West of Fortescue Fields Norton St Philip Frome – erection of 8 dwellings (although no further information is currently available) and to consider whether the PC wishes to make any further representations or submissions in respect of both appeals (file note from Chairman attached).</p> <p>To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>)</p>									
8890	<p><b>Financials</b></p> <ul style="list-style-type: none"> <li>a) Council expenditure - to approve Council expenditure as listed:</li> <li>b) To receive the Financial Position Statement January 2024 (attached)</li> <li>c) To receive a report from the Clerk following a meeting with the newly appointed Internal Auditor and to consider recommendations relating to: <ul style="list-style-type: none"> <li>a. Employee Pension Scheme</li> <li>b. PC banking arrangements</li> </ul> </li> </ul> <table border="1" data-bbox="435 1568 1485 1693"> <tr> <td>N Duke</td> <td>Expenses January 2024</td> <td>£ 51.98</td> </tr> <tr> <td>N Duke</td> <td>Backpay (national pay award 2023-24)</td> <td>£ 471.53</td> </tr> <tr> <td>HMRC</td> <td>PAYE and NI</td> <td>£ 354.92</td> </tr> </table>	N Duke	Expenses January 2024	£ 51.98	N Duke	Backpay (national pay award 2023-24)	£ 471.53	HMRC	PAYE and NI	£ 354.92
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8891	<p><b>Asset and Service Devolution</b></p> <p>To receive any further updates regarding SC’s Asset and Service Devolution programme (previous minutes refer) including list of saving proposals issued by SC (attached)</p>									
8892	<p><b>Flooding</b></p> <ul style="list-style-type: none"> <li>a) To consider the purchase and storage of sandbags for the parish</li> <li>b) To receive any updates following the submission of flooding incident reports to Somerset Council (January minutes refer)</li> </ul>									

8893	<p><b>Litter Picking and Parish Maintenance</b></p> <ul style="list-style-type: none"> <li>a) To consider the appointment of a parish maintenance contractor (information from Cllr Walker refers, attached) and to receive advice from the Clerk as to the process for making such an appointment</li> <li>b) To consider arranging a litter pick event to tie in with the Great British Spring Clean</li> <li>c) To consider information from Cllr Hasell regarding reports of litter and fly tipping along the A366 to Faulkland and Balls Lane linking the A36 and A366 and to consider what action, if any, to take.</li> </ul>
8894	<p><b>Traffic Action Group</b></p> <p>To receive any available updates on the work of the Traffic Action.</p>
8895	<p><b>MDC Local Plan Part II</b></p> <p>To receive any available updates.</p>
8896	<p><b>Neighbourhood Plan for Norton St Philip</b></p> <p>To receive a report on the Regulation 14 consultation comments, the PC's responses and to consider the recommendations arising (reports attached).</p>
8897	<p><b>Correspondence</b></p> <p>To receive and consider the below items of correspondence:</p> <ul style="list-style-type: none"> <li>a) Somerset Councillor Dawn Denton re: Guidance on calling matters to Planning Committee - process/rules and regs (attached)</li> </ul>
8898	<p><b>Parish News</b></p> <p>To agree any items for inclusion in the next edition of Parish News.</p>
8899	<p><b>Meeting schedule</b></p> <p>Wednesday 13<sup>TH</sup> March 2024 (including year-end procedures) – Palairot Hall</p>