

# NORTON ST PHILIP PARISH COUNCIL

[www.nortonstphilipparishcouncil.co.uk](http://www.nortonstphilipparishcouncil.co.uk)

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## To: All Members of Norton St Philip Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on **Wednesday 10<sup>th</sup> January 2024** commencing at **7.00 pm** in the Palaiet Hall, Norton St Philip for the transaction of the business shown on the agenda below.



Nicola J Duke - Parish Clerk

3<sup>rd</sup> January 2024

### Public Participation

The Chairman of the Parish Council will invite members of the public to present their questions, comments and petitions submitted under the Council's Public Participation Procedure at the start of the meeting. *Please note that the Clerk will record the names of those wishing to address the Council together with the subject matter prior to the start of the meeting and each speaker will be permitted 3 minutes in which to address members.* Members are reminded of their obligations under the Code of Conduct.

	AGENDA ITEM
8869	<b>Apologies for Absence</b> To receive apologies for absence and consider reasons for non-attendance.
8870	<b>Declarations of Interest and Dispensations to Participate</b> To receive declarations of interest and dispensations to participate.
8871	<b>Minutes</b> <b>a)</b> To receive and confirm as a correct record the minutes of a meeting of the Parish Council held on <b>13<sup>th</sup> December 2023</b> (attached). <b>b)</b> To consider any matters arising from the above meetings (if any), including: <b>a.</b> Update on matters relating to the Longmead development (if available)
8872	<b>Council Reports</b> <ul style="list-style-type: none"><li>• The Chairman</li><li>• Parish Clerk including update on the PC's banking arrangements and highway works notifications from Somerset Council</li><li>• County Councillors; Dawn Denton (previously circulated) and Adam Boyden</li><li>• Other Reports:<ul style="list-style-type: none"><li>○ Palaiet Hall</li><li>○ Church Mead Committee</li><li>○ Parish Path Liaison Officer – Paul Morris</li></ul></li></ul>

8873	<p><b>Planning Applications, Appeals and Consultations</b></p> <p><b>2023/2350/HSE and 2023/2348/LBC</b>- Church Farm Church Farm Lane Farleigh Hungerford Frome - Proposed reinstatement of former north wing &amp; alterations to outbuildings.</p> <p><b>Outstanding matters with the Local Planning Authority (Somerset Council)</b>  To note the below listed outstanding matters, on which responses are still awaited from SC:</p> <ul style="list-style-type: none"> <li>a) Laverton Triangle TPO application – first submitted January 2023 and chased 7 times</li> <li>b) Outstanding planning applications – first queried September 2023</li> </ul> <p>And to note the below:</p> <ul style="list-style-type: none"> <li>c) Lack of notifications generated by the Planning Portal</li> </ul> <p>To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>)</p>						
8874	<p><b>Financials</b></p> <ul style="list-style-type: none"> <li>a) Council expenditure - to approve Council expenditure as listed:</li> <li>b) To receive the Financial Position Statement December 2023 (to follow on receipt of bank statements)</li> </ul> <table border="1" data-bbox="435 772 1481 857"> <tr> <td>N Duke</td> <td>Expenses December 2023</td> <td>£ 62.33</td> </tr> <tr> <td>HMRC</td> <td>PAYE and NI</td> <td>£ 133.12</td> </tr> </table>	N Duke	Expenses December 2023	£ 62.33	HMRC	PAYE and NI	£ 133.12
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8875	<p><b>Parish Council Budget and Precept 2024/25</b> (papers attached)</p> <ul style="list-style-type: none"> <li>a) To agree and set the Council’s budget for 2024/25</li> <li>b) To set the Council’s precept for 2024/25</li> </ul>						
8876	<p><b>Asset and Service Devolution</b></p> <p>To receive any further updates regarding SC’s Asset and Service Devolution programme (previous minutes refer)</p>						
8877	<p><b>Traffic Action Group</b></p> <p>To receive any available updates on the work of the Traffic Action.</p>						
8878	<p><b>MDC Local Plan Part II</b></p> <p>To receive any available updates; including notification of final court fees from DLA Piper (correspondence attached).</p>						
8879	<p><b>Neighbourhood Plan for Norton St Philip</b></p> <p>To receive any available updates.</p>						
8880	<p><b>Correspondence</b></p> <p>To receive and consider the below items of correspondence: None at time of issue</p>						
8881	<p><b>Parish News</b></p> <p>To agree any items for inclusion in the next edition of Parish News.</p>						
8882	<p><b>Meeting schedule</b></p> <p>Wednesday 14<sup>th</sup> February 2024 – Palairret Hall</p>						
8883	<p><b>Confidential Information</b></p> <p>In view of the confidential nature of the business to be transacted at Agenda Item 8884 members are asked to consider resolving that the press and public be excluded from this part of the meeting.</p>						

	<p><i>Such a resolution would be in accordance with the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2), which states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies."</i></p> <p>Reason for exclusion – Staffing Matters</p>
8884	<p><b>Staffing Matters</b></p> <p>To consider for adoption the NALC/NJC National Pay Award for local government employees 2023/24 and approve the associated backpay due (report from the Staffing Committee attached)</p>