

NORTON ST PHILIP PARISH COUNCIL

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EXERCISE OF PUBLIC RIGHTS TO INSPECT THE 2023/24 ACCOUNTS

10th May 2024

Name of smaller authority: **Norton St Philip Parish Council**

County Area (local councils and parish meetings only): **Somerset**

On behalf of Norton St Philip Parish Council, I confirm that the dates set for the period for the exercise of public rights are as follows:

Commencing on Monday 3rd June 2024 and ending on Friday 12th July 2024.

Any person interested has got the right to inspect and make copies of the accounts to be audited and all books, deeds, contracts, bills, vouchers and receipts relating to them. For the year ended 31st March 2024 these documents will be available on reasonable notice on application to the Clerk whose contact details are set out above.

The period of inspection is 30 working days. This year it commences 3rd June and ends 12th July.

The internal audit report and other relevant documents 2023-2024 are available for inspection. The paperwork has now been sent to the external auditor PKF Littlejohn LLP 1 Westferry Circus London E14 4HD. The external auditor's report will be published when completed.

Signed:  _____ **Nicola Duke**

Role: **Parish Clerk and Responsible Finance Officer**